

Move for America Fellowship Position Description

Project Period: August 26, 2024 through August 24, 2025

Site Name: Project for Pride in Living

Location: Hybrid work environment (60-40), 1035 East Franklin Avenue Minneapolis, MN 55404

Supervisor: Deborah Smith, Director of Equity and Learning

Host Site Organization Description

PPL builds the hope, assets, and self-reliance of individuals and families who have lower incomes by providing transformative affordable housing and career readiness services.

Project Description

Do you enjoy working and collaborating with others? Are you an outside the box thinker? Is working in areas of justice, race equity, and inclusion a passion for you? PPL is looking for an energetic person with strong collaboration and creative skills. A person interested in engaging with culture, equity, and talent development with staff, participants, residents, and youth

Responsibilities

Talent, Equity, and Culture

- Provide staff support to the Talent Equity and Culture team by coordination with Director of Equity & Learning.
- Conduct best practices research to support activities and training materials.
- Support HR team in their daily operations while centering race equity and people.
- Support and attend trainings and staff engagement opportunities.
- Support the implementation of the strategic plan by working with Vice President for Talent, Equity, and Culture.
- Develop recruitment strategy/pipelines for Property Management and Resident Services.

Race Equity

- Support race equity trainings, such as, Courageous Conversations About Race and Intercultural Development Inventory
- Provide support to affinity groups, including coordinating and planning general sessions, events, and programming.
- Work with DEI Library team to create race and cultural events monthly.
- Support staff during resident events.

Qualifications

We seek candidates who:

- Demonstrated knowledge and work in areas of diversity, equity, and inclusion.
- Passion in working with communities of color and low-income communities.
- Interest in co-leading events and trainings.
- Self-starter with strong time management and documentation skills; excellent verbal communication skills.
- Ability to work independently as well as work collaboratively.
- Must have reliable transportation, valid driver's license, and good driving record.

For Move for America Fellowship qualifications and program information, please visit:
www.move4america.org/projects